

Leslie Youth Soccer Club Bylaws

Revised/adopted June 28, 2006

ARTICLE I - NAME

The non-profit organization existing under these bylaws is to be known as the Leslie Youth Soccer Club (LYSC).

ARTICLE II - PURPOSE

The LYSC was founded in order to meet the needs of the surrounding community. It is the philosophy of LYSC that all children should be allowed to grow and develop to their maximum potential. The program is designed to encourage the mastering of the basic skills and fundamentals of soccer and the development of character, ethics, teamwork, sportsmanship, physical fitness and mental alertness, and fair play. LYSC is a recreational level association, but will support travel team level of play when specified guidelines are satisfied.

ARTICLE III - MEMBERSHIP

The government and management of LYSC is entrusted to eleven (11) positions, to be known as the "Board of Directors" (Board). Each board member will have the privilege of casting one vote on issues requiring a decision brought before the Board. If a person holds more than one Board position, that person can only cast one vote.

All elections of officers shall be by ballot and the candidates receiving the highest number of votes shall be elected to the respective office for which they are a candidate.

All vacancies existing on the Board shall be filled by a majority vote of the remaining Board members, and a person so appointed shall hold office for the unexpired term of the Board member whom he or she succeeds. A vacancy shall exist when a Board member is absent for a continuous period considered to be detrimental to the interest of the organization by the Board. Board members shall be removed from the Board, by a two-thirds majority vote of the Board Members present, for unacceptable behavior. Examples include immoral, unethical, and illegal behavior; behavior incompatible with or in conflict with LYSC objectives; and failure to carry out assigned duties.

The Board of Directors, coaches, and parents and/or guardians of the child registered for a given soccer season are general members of LYSC.

Each family with registered children, if in attendance, shall be given one (1) vote at the annual election of officers meeting.

ARTICLE IV - OFFICERS

The Board shall meet for organization and such other business as may come before it at the call of the President within thirty (30) days after the election and installation of the new members. Thereafter, the Board shall meet quarterly at the call of the President (or more often if the President deems necessary).

ARTICLE V - DUTIES OF BOARD MEMBERS

President. The President, as chief executive of LYSC, shall (1) preside at all meetings; and (2) supervise the LYSC affairs and activities.

Vice-President. The Vice-President shall perform the duties of the President at the direction of or in the absence of, the President.

Secretary. The Secretary shall (1) record meeting minutes of all meetings; (2) make the minutes and records available to members upon request; (3) distribute minutes to all Board members; (4) maintain all organizational records and documents; (5) conduct the general correspondence of the organization; and (6) in the absence of the President and Vice President, call to order and preside over the meeting.

Treasurer. The Treasurer shall (1) establish a system for the collection, security, disbursement and accountability of organizational funds; (2) provide for annual audits and reporting in compliance with State or Federal Law; (3) maintain all bank accounts; (4) disburse funds within the confines of the approved budget; and (5) have access to the LYSC P.O. Box. The Treasurer along with the President shall formulate a budget to be presented to the Board for approval.

Adult Co-Rec Commissioner. The Adult Co-Rec Commissioner shall (1) supervise the affairs and activities of the adult co-rec program; (2) establish teams, playing schedules, and league/player rules; (3) recruit team coaches; (4) work with

team coaches to recruit players; (5) coordinate selection and ordering of adult co-rec awards or trophies and the end-of-the-season tournament; (6) coordinate with the Referee Coordinator to assign referees to all sanctioned matches; and (7) provide an updated record to the Treasurer for timely payment to individual referees.

Referee Coordinator. The Referee Coordinator shall (1) assign referees to all home matches and other sanctioned matches involving youth soccer; (2) maintain a program for the recruiting and training of all referees; (3) schedule clinics as necessary; and (4) provide an updated record to the Treasurer for timely payment to individual referees. The Referee Coordinator may appoint other persons to assist in assigning referees for sanctioned matches.

Registration Coordinator. The Registration Coordinator shall (1) prepare general registration forms; (2) establish and carry out registration sessions; (3) maintain accurate and up-to-date lists of all players registered with LYSC; (4) determine rules of eligibility for registering players; and (5) ensure that players comply with LYSC registration and eligibility rules. The Registration Coordinator, in conjunction with the Treasurer, shall make recommendations to the Board concerning registration fee schedules.

Equipment Manager. The Equipment Manager shall (1) coordinate all activities with respect to the playing equipment owned by the organization; (2) manage the storage, cleaning, replacement and repair of equipment; (3) distribute the equipment at the start of the season, and collect the equipment at the end of season; (4) establish and maintain an equipment inventory list; (5) provide equipment as required and ensure that equipment needs are met for all teams for the season; and (6) carry out periodic inspections of equipment owned by the organization to determine the need for repairs or replacements as required.

Field Manager. The Field Manager shall (1) be responsible for coordinating, reserving, and maintaining fields in good playing condition; (2) ensure fields are prepared for all sanctioned games; and (3) be responsible for correct operation and safe keeping of all field maintenance equipment and materials.

Fund Raising Coordinator. The Fund Raising Coordinator shall (1) provide the Board with suggestions for fund raising activities; (2) manage fund raising projects as directed by

the Board with responsibility for ordering, receiving and controlling fund raising materials; (3) distribute fund raiser packets at registration or other designated times; (4) maintain records and collect moneys from fund raiser activities; (5) be responsible for turning over fund raising moneys to the Treasurer; (6) be responsible for obtaining approvals and licenses from City Council, Police Department, etc., as required to carry out fund raising activities; and (7) provide the Board with closing reports and recommendations concerning all fund raising activities.

Uniform Coordinator. The Uniform Coordinator shall (1) chair the uniform selection committee (if applicable) and provide recommendations on the purchase of new uniforms; (2) prepare uniform size request forms from player registration forms; (3) be responsible for the maintenance, distribution, collection and storage of all returnable (non-clinic) uniforms if appropriate; and (4) be responsible for maintaining records verifying such distribution and collection activities.

ARTICLE VI - REGISTRATION

The Board shall conduct a formal registration for both the spring and fall soccer seasons.

The Registration Coordinator or designee shall publicly announce registration dates and places through local newspapers and other forms of media. No late registration will be advertised.

Board members shall staff the registration sites along with any volunteers from the general membership.

ARTICLE VII - COACH SELECTION

The President shall forward written notice to all potential coaches prior to registration for each spring or fall season.

The Secretary shall publicly announce through local newspapers and other forms of media (e.g., newspapers, magazines, radio, television, bulletin boards, flyers, player registration forms, etc.) that the recruitment/selection of coaches is underway.

Each candidate must formally apply by making a notation at the bottom of a youth registration form, making a verbal presentation to the Board, or submitting a resume. The Board shall review and/or interview each candidate prior to the

assignment of a team. The Board will then discuss and review each candidate's qualifications and vote accordingly.

Coaches shall be removed for the same reasons, and in the same manor, as a Board. Examples include immoral, unethical, and illegal behavior; behavior incompatible with or in conflict with LYSC objectives; and failure to carry out assigned duties.

ARTICLE VIII - DISSOLUTION OF THE ORGANIZATION

LYSC may be dissolved by a vote of two-thirds of the Board members at a regular or special meeting in which a quorum/majority is present.

In the event of dissolution, the Board will distribute the remaining assets, after all liabilities have been satisfied, to (1) one or more recognized non-profit organizations whose primary purpose is to promote and support youth sports activities within the surrounding community, coaches, sponsors (i.e., Eastside and other area clubs, the Leslie Public Schools, the City of Leslie, Leslie Township, White Pine Academy, and other affiliated organizations) or general members of LYSC.

The selection of the non-profit organization(s), coaches, sponsors or general members of LYSC to receive equipment and/or funds shall be determined with a majority vote at a regular or special meeting in which a quorum/majority is present.

ARTICLE IX - MEETINGS/ANNUAL ELECTION OF OFFICERS

The regular Board Meetings shall be held quarterly (or more often if necessary) to transact LYSC business and to hear and discuss issues brought to the Board by Board or general members. The President or a majority of the Board shall have the power to call a special meeting at any time. For any LYSC meeting (regular, general or special), a simple majority of the Board members shall constitute a quorum/majority. The President shall provide the Board written notice at least five (5) days prior to the date scheduled for these meetings.

A separate meeting shall be held in December for the annual election of officers.

ARTICLE X - EASTSIDE AFFILIATION

LYSC shall be an affiliated branch of and comply with all of the EASTSIDE rules and procedures.

ARTICLE XI - LIMITATIONS OF LIABILITIES

All registration forms used for LYSC must include a "Release of Liability and Waiver Statement" to be signed by a parent/guardian or other responsible party.

The LYSC Board and its agents, coaches, or sponsors (i.e., Eastside and other area clubs, the Leslie Public Schools, the City of Leslie, Leslie Township, White Pine Academy, and other affiliated organizations) shall not be held liable for any injuries or damages that may result from a player participating or playing for the LYSC program.

ARTICLE XII - AMENDMENTS

These Bylaws may be amended by a vote of two-thirds of the members attending any LYSC meeting having a quorum/majority as defined in Article IX.